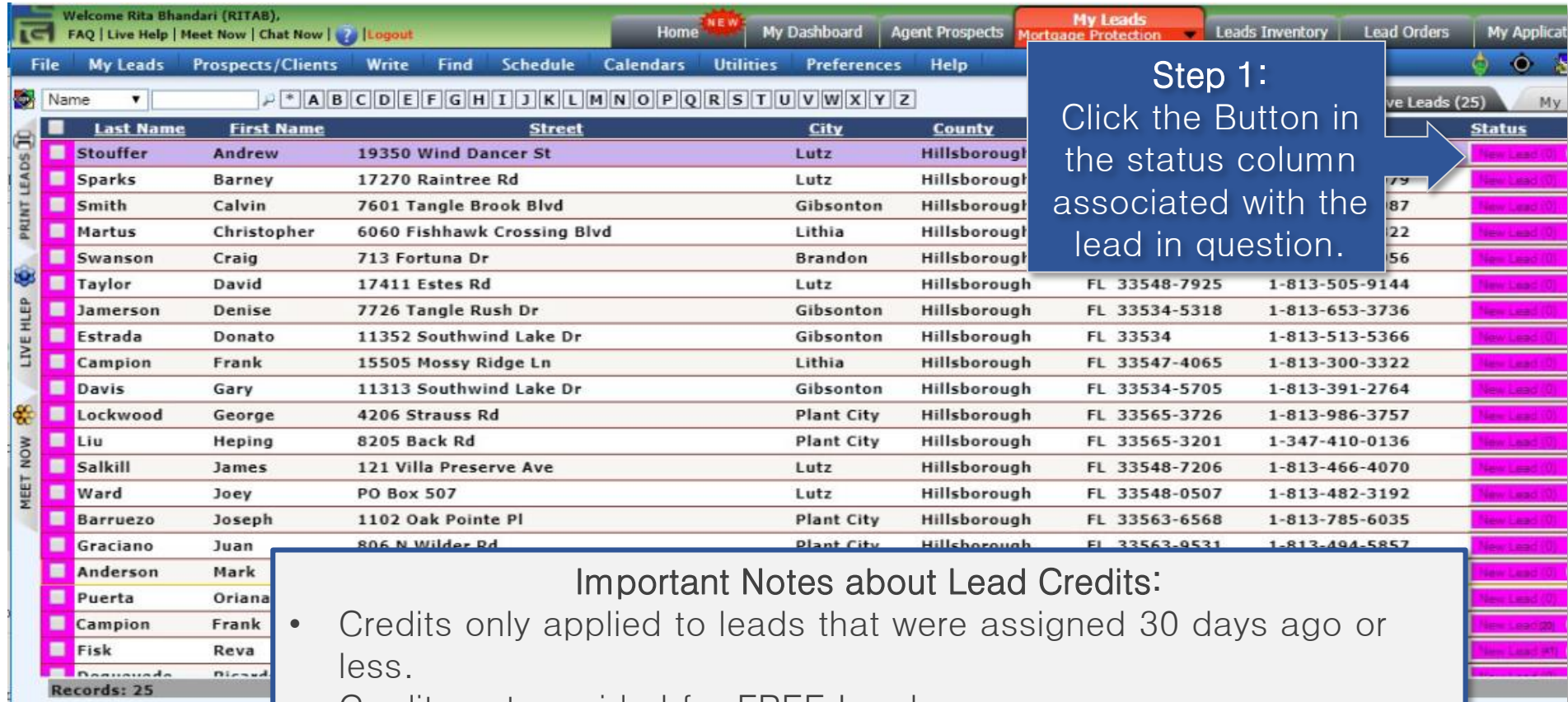


REQUESTING LEAD CREDITS IN OPT!



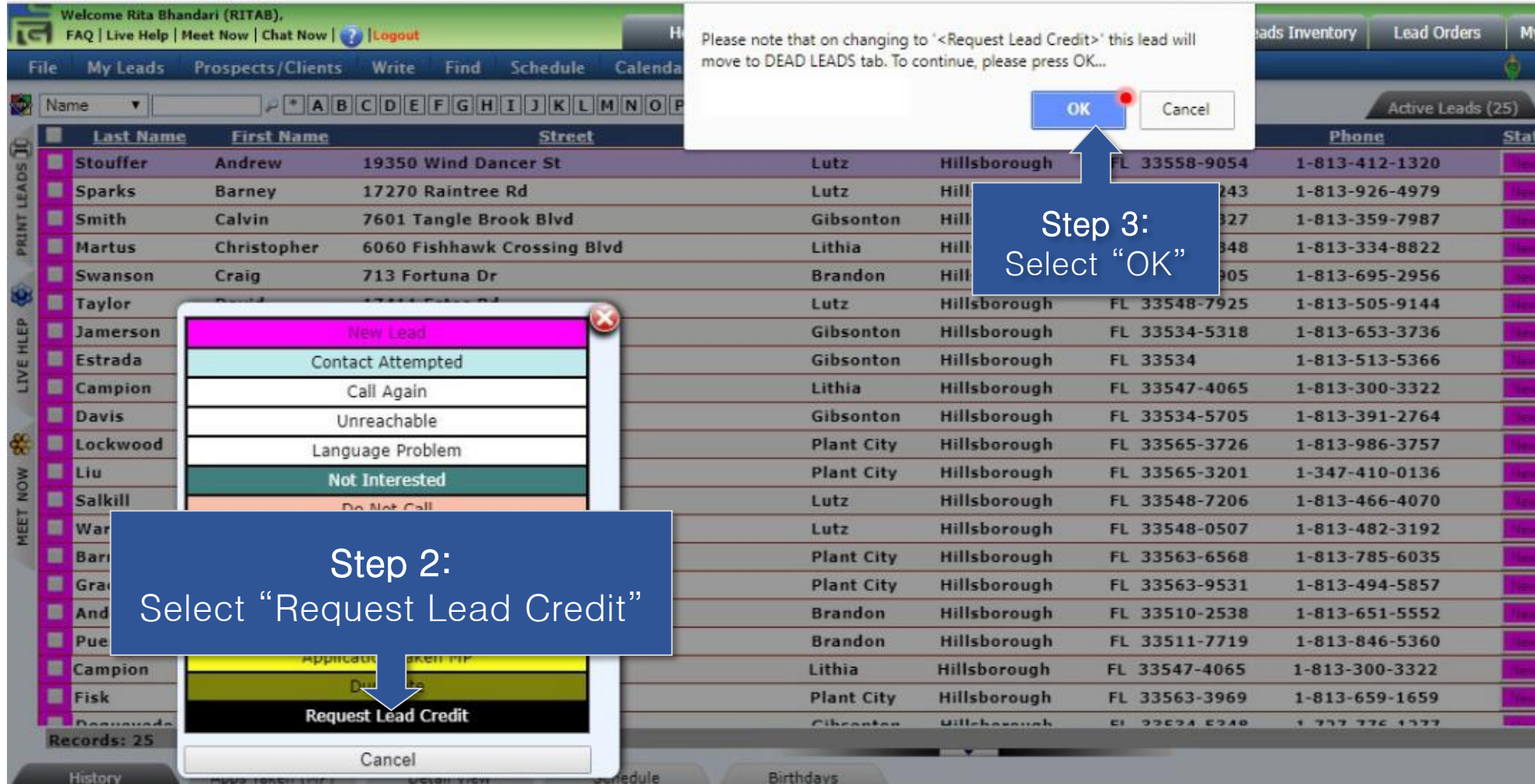
The screenshot shows a web application interface for Rita Bhandari (RITAB). The top navigation bar includes 'Home', 'My Dashboard', 'Agent Prospects', 'My Leads', 'Leads Inventory', 'Lead Orders', and 'My Applicat'. The 'My Leads' section is active, showing a list of leads with columns for Last Name, First Name, Street, City, County, and Status. A callout box points to the 'New Lead (0)' button in the status column.

Step 1:
Click the Button in the status column associated with the lead in question.

Last Name	First Name	Street	City	County	Status
Stouffer	Andrew	19350 Wind Dancer St	Lutz	Hillsborough	New Lead (0)
Sparks	Barney	17270 Raintree Rd	Lutz	Hillsborough	New Lead (0)
Smith	Calvin	7601 Tangle Brook Blvd	Gibson	Hillsborough	New Lead (0)
Martus	Christopher	6060 Fishhawk Crossing Blvd	Lithia	Hillsborough	New Lead (0)
Swanson	Craig	713 Fortuna Dr	Brandon	Hillsborough	New Lead (0)
Taylor	David	17411 Estes Rd	Lutz	Hillsborough	New Lead (0)
Jamerson	Denise	7726 Tangle Rush Dr	Gibson	Hillsborough	New Lead (0)
Estrada	Donato	11352 Southwind Lake Dr	Gibson	Hillsborough	New Lead (0)
Campion	Frank	15505 Mossy Ridge Ln	Lithia	Hillsborough	New Lead (0)
Davis	Gary	11313 Southwind Lake Dr	Gibson	Hillsborough	New Lead (0)
Lockwood	George	4206 Strauss Rd	Plant City	Hillsborough	New Lead (0)
Liu	Heping	8205 Back Rd	Plant City	Hillsborough	New Lead (0)
Salkill	James	121 Villa Preserve Ave	Lutz	Hillsborough	New Lead (0)
Ward	Joey	PO Box 507	Lutz	Hillsborough	New Lead (0)
Barruezo	Joseph	1102 Oak Pointe Pl	Plant City	Hillsborough	New Lead (0)
Graciano	Juan	806 N Wilder Rd	Plant City	Hillsborough	New Lead (0)
Anderson	Mark				New Lead (0)
Puerta	Oriana				New Lead (0)
Campion	Frank				New Lead (0)
Fisk	Reva				New Lead (0)
Dequade	Ricard				New Lead (0)

- Important Notes about Lead Credits:**
- Credits only applied to leads that were assigned 30 days ago or less.
 - Credits not provided for FREE Leads.
 - Credit for duplicate leads are provided only if they are issued within a 12 month time period.

REQUESTING LEAD CREDITS IN OPT!



Welcome Rita Bhandari (RITAB),
 FAQ | Live Help | Meet Now | Chat Now | Logout

File My Leads Prospects/Clients Write Find Schedule Calendar

Name * A B C D E F G H I J K L M N O P

Last Name	First Name	Street	City	State	Zip	Phone	Status
Stouffer	Andrew	19350 Wind Dancer St	Lutz	Hillsborough	FL 33558-9054	1-813-412-1320	New
Sparks	Barney	17270 Raintree Rd	Lutz	Hill	243	1-813-926-4979	New
Smith	Calvin	7601 Tangle Brook Blvd	Gibson	Hill	327	1-813-359-7987	New
Martus	Christopher	6060 Fishhawk Crossing Blvd	Lithia	Hill	348	1-813-334-8822	New
Swanson	Craig	713 Fortuna Dr	Brandon	Hill	905	1-813-695-2956	New
Taylor			Lutz	Hillsborough	FL 33548-7925	1-813-505-9144	New
Jamerson			Gibson	Hillsborough	FL 33534-5318	1-813-653-3736	New
Estrada			Gibson	Hillsborough	FL 33534	1-813-513-5366	New
Campion			Lithia	Hillsborough	FL 33547-4065	1-813-300-3322	New
Davis			Gibson	Hillsborough	FL 33534-5705	1-813-391-2764	New
Lockwood			Plant City	Hillsborough	FL 33565-3726	1-813-986-3757	New
Liu			Plant City	Hillsborough	FL 33565-3201	1-347-410-0136	New
Salkill			Lutz	Hillsborough	FL 33548-7206	1-813-466-4070	New
War			Lutz	Hillsborough	FL 33548-0507	1-813-482-3192	New
Bar			Plant City	Hillsborough	FL 33563-6568	1-813-785-6035	New
Gra			Plant City	Hillsborough	FL 33563-9531	1-813-494-5857	New
And			Brandon	Hillsborough	FL 33510-2538	1-813-651-5552	New
Pue			Brandon	Hillsborough	FL 33511-7719	1-813-846-5360	New
Campion			Lithia	Hillsborough	FL 33547-4065	1-813-300-3322	New
Fisk			Plant City	Hillsborough	FL 33563-3969	1-813-659-1659	New
De			Gibson	Hillsborough	FL 33534-5348	1-727-776-1277	New

Records: 25

History Birthdays

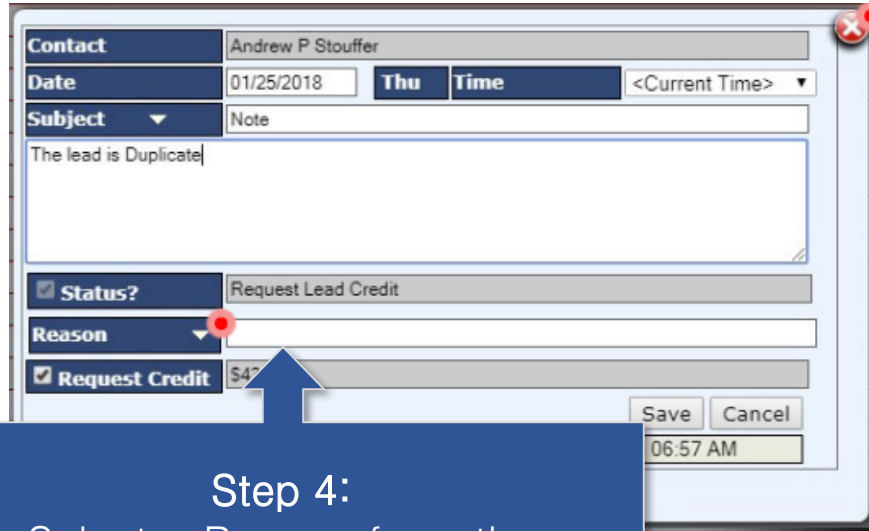
Step 2: Select "Request Lead Credit"

Step 3: Select "OK"

Please note that on changing to '<Request Lead Credit>' this lead will move to DEAD LEADS tab. To continue, please press OK...

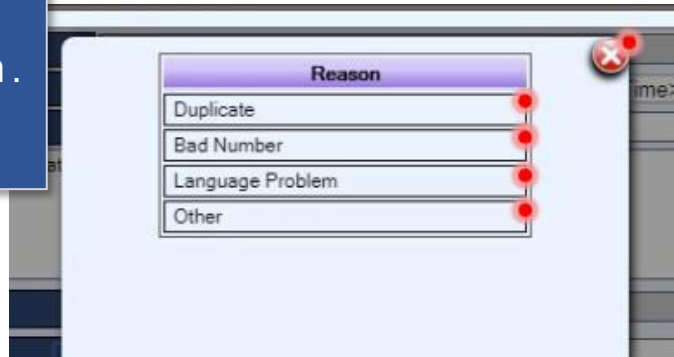
OK Cancel

REQUESTING LEAD CREDITS IN OPT!

A screenshot of a software form titled 'Request Lead Credit'. The form includes fields for 'Contact' (Andrew P Stouffer), 'Date' (01/25/2018), 'Subject' (Note), and a text area containing 'The lead is Duplicate'. There are checkboxes for 'Status?' (Request Lead Credit), 'Reason' (with a dropdown arrow), and 'Request Credit' (checked). At the bottom, there are 'Save' and 'Cancel' buttons and a timestamp '06:57 AM'. A red 'X' icon is in the top right corner.

Step 4:
Select a Reason from the drop down selection.
Add notes as needed in this form.
Then select **Save**.

- Important Notes about Lead Credits:**
- Once this form has been submitted, you will receive a copy of the notification that has been submitted to the Leads Dept.
 - You will also receive a notification once the credit has been applied to your OPT! Account.

A screenshot of a dropdown menu titled 'Reason'. The menu is open, showing four options: 'Duplicate', 'Bad Number', 'Language Problem', and 'Other'. Each option has a red dot to its right. A red 'X' icon is in the top right corner.